

# Harbor Master, Port of Portland

2 Portland Fish Pier, Suite 105  
Portland, Maine 04101  
207-772-8121 – Office / 207-772-2367 - Fax

## MOORING PERMIT APPLICATION

(Please BLOCK PRINT or TYPE)

A \$50 nonrefundable deposit is required for new mooring applications

If a mooring is issued within the season that the application is submitted, this fee will be applied to the mooring permit fee.

WHAT TYPE OF MOORING ARE YOU APPLING FOR? RESIDENT: \_\_\_\_\_ NON-RESIDENT: \_\_\_\_\_

*(PLEASE NOTE: IN ORDER TO BE CONSIDERED A RESIDENT, YOU MUST OWN AND/OR RENT PROPERTY IN THE CITY OF PORTLAND OR SOUTH PORTLAND)*

HOW WILL THIS MOORING BE USED? COMMERCIAL: \_\_\_\_\_ RECREATIONAL: \_\_\_\_\_ OTHER: \_\_\_\_\_

MOORING LOCATION REQUESTED: \_\_\_\_\_

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### PERSONAL INFORMATION

OWNER NAME: \_\_\_\_\_

WINTER MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

SUMMER MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_ OTHER/CELL PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

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### VESSEL INFORMATION

BOAT NAME: \_\_\_\_\_ LENGTH: \_\_\_\_\_ DRAFT: \_\_\_\_\_ BEAM: \_\_\_\_\_

HOMEPORT: \_\_\_\_\_ YEAR: \_\_\_\_\_

BOAT TYPE: \_\_\_\_\_ BOAT MAKE: \_\_\_\_\_

DISPLACEMENT WEIGHT: \_\_\_\_\_ REGISTRATION/DOCUMENTATION #: \_\_\_\_\_

SAIL COLOR: \_\_\_\_\_ HULL COLOR: \_\_\_\_\_ TRIM COLOR: \_\_\_\_\_

ENGINE TYPE: \_\_\_\_\_ ENGINE MAKE: \_\_\_\_\_ H.P: \_\_\_\_\_ GAS: \_\_\_\_\_ DIESEL: \_\_\_\_\_

IS THE VESSEL CURRENTLY INSURED? YES: \_\_\_\_\_ NO: \_\_\_\_\_

INSURANCE CO: \_\_\_\_\_

OVERALL CONDITION OF VESSEL: EXCELLENT: \_\_\_\_\_ GOOD: \_\_\_\_\_ FAIR: \_\_\_\_\_ POOR: \_\_\_\_\_

DOES THE VESSEL HAVE? *(Check all that apply)*

MARINE SANITATION DEVICE: \_\_\_\_\_ VHF: \_\_\_\_\_ GPS: \_\_\_\_\_ CHARTPLOTTER: \_\_\_\_\_

RADAR: \_\_\_\_\_ DEPTHFINDER: \_\_\_\_\_ EPIRB: \_\_\_\_\_

OTHER ELECTRONICS: \_\_\_\_\_

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### EMERGENCY CONTACT INFORMATION *(local person in Portland Harbor area to secure boat in an emergency)*

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_ OTHER/CELL PHONE: \_\_\_\_\_

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## PLEASE ENCLOSE THE FOLLOWING WITH YOUR APPLICATION

- Copy of your vessel registration / Documentation
- Current color photograph of vessel, digital files maybe emailed to [phm@maine.rr.com](mailto:phm@maine.rr.com)
- Proof of residence

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- This permit is non-transferable and is for the use of the above-named boat only, except on a temporary basis, at the discretion of the Harbor Master.
  - All mooring permits expire on December 31<sup>st</sup>. Renewal applications will be mailed to you at the address provided above. Renewal form and fee must be received before March 15<sup>th</sup> or a late fee will be assessed. Moorings not re-registered by June 15<sup>th</sup> will be considered abandoned, cut loose or removed and their location reassigned unless prior arrangements have been made with the Harbor Masters office. Abandoned moorings may be sold for the cost of removal and storage.
  - It is illegal to rent a mooring without a federal permit.
  - Location of NEW moorings will be assigned by the Harbor Master or Deputy. The location is subject to change at any time, at the discretion of the Harbor Master or Deputy, as conditions dictate.
  - Holder of permit is responsible for his/her mooring and making adjustments, as required, for the safety of this boat and adjacent boats.
  - Mooring number must be painted on mooring buoys in at least 3" letters of a contrasting color to ball.
  - The valid mooring registration sticker must be affixed to the boat, on the port side, following the state registration sticker.
  - If any boat on a mooring is taking on water, adrift, or in danger, the Harbor Master may authorize a private contractor to pump out or tow the boat at the owner's expense. The owner must pay the contractor within 60 days or he/she will lose all mooring privileges.
  - No watercraft will be permitted on a mooring between November 1st and March 30th inclusive. Any watercraft may be removed from the water after November 1st, at the owner's expense, unless prior arrangements exist with the Harbor Master for active use of this mooring.
  - Moorings must pass inspection every two years, by an inspector authorized by the Harbor Master, or permit will not be renewed. A current list of authorized mooring inspectors may be obtained by contacting our office. Inspection certificate must be submitted before mooring is used.

**Make check payable to Board of Harbor Commissioners**

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Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### OFFICE USE ONLY

Received by: \_\_\_\_\_ Deposit Amount: \_\_\_\_\_ Date: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Placed on Waiting List: \_\_\_\_\_

Mooring Number Issued: \_\_\_\_\_ Mooring Company: \_\_\_\_\_

Fee: \$73.00 residents of Portland/South Portland (\$123.00 late fee) \$140.00 non-residents (\$240.00 late fee)

Cash: \_\_\_\_\_ Check: \_\_\_\_\_ Money Order: \_\_\_\_\_

**ALL APPLICATIONS MUST BE FILLED OUT COMPLETELY OR THEY WILL BE RETURNED.**

[www.portlandharbor.org](http://www.portlandharbor.org)